

OSACOM REQUEST FOR TEMPORARY DUTY ORDERS (TDY)				Date of Request:	
FROM:		THRU:		TO: HQ, OSAA-SS-PB	
POC FAX:		SGT STANLEY		ATTN: Program and Budget	
POC VOICE:		SPC WAGNER		6970 Britten Drive, Suite 201	
				Fort Belvoir, Virginia 22060-5133	
				Fax - DSN 656-7500, FTS 703-806-7500	
				Voice - DSN 656-7501/7583	
				Voice - FTS 703-806-7501/7583	
PERSONNEL INFORMATION					
1. SSN:		2. RANK:	3. LAST NAME:		4. FIRST NAME:
					5. MI.
6. UIC:	7. GOVERNMENT CREDIT CARD ISSUED?		8. STATUS:		9. DUTY STATION:
	YES _____ NO _____		AC _____ AGR _____ CIV _____		
			DAC _____ M-DAY _____		
			AUGMENTEE _____		
10. DUTY POSITION/TITLE:			11. SECURITY CLEARANCE REQUIRED FOR THE MISSION? YES NO		
			IF YES, ENTER LEVEL		
ORDER INFORMATION					
12. ACTION: _____		ISSUE: _____		AMEND (ORDER # _____)	REVOKE (ORDER # _____)
13. ITINERARY (LIST ALL LOCATIONS, NO ICAO CODES)					
14. PURPOSE: BLANKET FERRY TRAINING CONFERENCE OTHER (explain)					
15. MISSION NUMBER:		16. TAIL NUMBER	17. NUMBER OF DAYS:		18. PROCEED DATE:
19. PURPOSE OF TDY:					
CLAIM FOR MEAL REIMBURSEMENT ONLY: YES ___ NO ___ IF YES DUTY DAY GREATER THAN 12 HOURS: YES ___ NO ___					
20. MODE OF TRAVEL (CIRCLE ALL THAT APPLY):					
PA - PRIVATE AUTO/ROUND TRIP MILES: # OF MILES _____			TP - GTR PLANE _____		
GA - GOVERNMENT AUTO _____			GP - GOVERNMENT PLANE _____		
CP - COMMERCIAL PLANE \$ _____			RENTAL CAR REQUESTED? YES ___ NO ___		
CA - COMMERCIAL AUTO \$ _____					
21. DIVISION CHIEF/COMMANDER NAME (PRINT):			22. DIVISION CHIEF/COMMANDER NAME (SIGNATURE):		23. DATE:
FOR BUDGET OFFICE USE ONLY					
APPROVED:		INPUT:		PROCESSED:	
LTC MICHAEL BISHOP					
OSACOM FORM 106 - R, APR 01					
(Non-Mission/Non-Training)					